



**Planning and Building Unit,
Department of Education and Science,
Tullamore, Co. Offaly.
(0506) 24300**

Circular PBU2/2004

To: Primary and Post Primary School Authorities

- 1 Use of the Department's Website for Publishing Circulars
- 2 Closing Dates for Applications for Planning and Building Unit Operated Schemes for 2005

1. Using the Department's Website to disseminate information

The Planning and Building Unit will be using the Department's website as the sole medium for disseminating information to school authorities. The Website will be used to publish details of:

- Circular Letters.
- Application forms.
- Closing dates for receipt of application forms.
- Building Programmes.

The Department's Website address is www.education.ie

2. The Summer Works Scheme

Details of the Summer Works Scheme for 2005 together with an application form are now posted on the Department's website at www.education.ie.

The closing date for receipt of completed applications is close of business on **Friday 5th November 2004.**

3. Temporary Accommodation Scheme

Details of the temporary accommodation scheme for 2005/2006 school year, together with an application form, are now also posted on the Website.

The closing date for receipt of completed applications is **close of business on Friday 5th November 2004.**

4. Details of closing dates

Each year, the School Building Programme will contain a list of key dates for applying for schemes operated by the Planning and Building Unit. It is expected that the School Building Programme will be published in December of each year.

John Rigney,
Principal,
School Planning Section 1.

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