

Dept. of Education & Science  
Post Primary Teachers Section  
Cornamaddy,  
Athlone,  
Co. Westmeath.

Tel. 090-6483808/3832



An Roinn Oideachais  
Agus Eolaíochta  
Rannóg Múinteoirí  
Iarbhunioideachais  
Baile Átha Luain  
Co. na hIarmhí

Fax. 090-6484063

## **Circular Letter PPT 15/04**

### **To: Chief Executive Officers of Vocational Education Committees The Management Authorities of Secondary, Community and Comprehensive Schools**

#### **Payment of an Honours Primary Degree allowance to recognised teachers of Art who hold the NUI Diploma in Art Teaching**

Following consideration of representations by the Teacher Representative Bodies, the Department has agreed to the payment of an honours allowance to recognised Art teachers who were conferred with the NUI Diploma in Art Teaching at honours level following successful completion of the NCAD course in 2002 or 2003.

Secondary, Community and Comprehensive school authorities should identify to the Department the names and PPS Numbers of those teachers whose salary should be reviewed. Please see form attached for this purpose.

Vocational Education Committees are hereby authorised to review the salaries of teachers in their employment and to make appropriate payments arising.

This circular should be brought to the attention of all recognised Art teachers in your employment.

Any communication with the Department in relation to the content of this letter should be addressed to the Post-Primary Qualifications Section, Department of Education & Science, Cornamaddy, Athlone, Co. Westmeath – contact names: Tony Shine and Bernie Madden, telephone 090-6483808/32

A. Barrett  
A/Principal Officer

10 November 2004

**Teachers in Voluntary Secondary, Community and Comprehensive Schools - Application form for payment of an honours primary degree allowance in respect of the NUI Diploma in Art Teaching**

**Personal Details**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Date of birth:     /     /                      Contact phone number: \_\_\_\_\_

**Employment Details**

Name of school: \_\_\_\_\_

School Roll No.: \_\_\_\_\_

Address of school: \_\_\_\_\_

\_\_\_\_\_

PPS Number (as per payslip): \_\_\_\_\_

I wish to claim the honours primary degree allowance in respect of being the holder of the NUI Diploma in Art Teaching at honours level. I successfully completed the NCAD course in the year: \_\_\_\_\_

Signed: \_\_\_\_\_                      Date: \_\_\_\_\_

Please send to: Post-Primary Teachers' Qualifications Section, Department of Education & Science, Cornamaddy, Athlone, Co. Westmeath.