

An Roinn Oideachais agus Eolaíochta,  
Corn a Madadh,  
Baile Atha Luain,  
Co. na hIarmhí.



Department of Education and Science,  
Cornamaddy,  
Athlone,  
Co. Westmeath

Circular 0048/2007

**To: The Managerial Authorities of Voluntary Secondary Schools.**

## **Re: Holders of Contracts of Indefinite Duration**

The Rules for Payment of Incremental Salary to Secondary Teachers provide that full incremental salary may be paid to a recognised teacher where that teacher is timetabled for a minimum of 18 hours class contact per week. The agreed maximum class contact for a secondary teacher is 22 hours class contact per week.

This Department has concluded that, with effect from the commencement of the 2007/08 school year, a recognised teacher

- a) who is employed by a recognised Voluntary Secondary School for 18 hours or more per week,
- b) under a Contract of Indefinite Duration, and
- c) agrees in writing to be timetabled up to 22 hours per week.

will be paid full salary.

Form H 22 is attached for completion. This form must be returned to the Department to enable qualifying teachers have their salary adjusted.

The additional hours that may be awarded to any such CID holder must come from within the schools total allocation for the following school year.

Enquiries in relation to this letter should be referred to Post Primary Teacher Allocations Section, Department of Education and Science, Cornamaddy, Athlone. Tel. 090 6483827. Enquiries may also be e-mailed to [allocations@education.gov.ie](mailto:allocations@education.gov.ie)

Anne Killian  
Principal Officer  
Post Primary Teachers Section  
31 May 2007

[Download Form H 22](#) (File Format Word 35KB)