



Circular 0014/2013

**To: The Managerial Authorities of Recognised Primary, Secondary,
Community and Comprehensive
Schools and
The Chief Executive Officers of Vocational Education Committees**

Budget 2012 – Public Service-Wide Review of Allowances and Premium Payments for Teachers

Supervision allowance in Primary schools

Supervision & Substitution allowance in Post-Primary Schools

Introduction

1. [Circular 3/2012](#) withdrew sanction to pay certain allowances to new beneficiaries with effect from 1 February 2012, pending the outcome of a public service-wide review of allowances and premium payments. This Circular is the outcome of that review as it applies to the Supervision allowance in primary schools and the Supervision & Substitution allowance in post-primary schools, as decided by the Government.
2. Sanction to pay the Supervision allowance and the Supervision & Substitution allowance to new appointees to teaching, appointed on or after 1 February 2012, has been granted, but with some modification to the terms on which the allowances are paid.

Calculation of Hours Supervision/ Supervision and Substitution to Schools

3. The calculation of the number of hours supervision due to a primary school and the number of hours supervision and substitution due to a post-primary school will be as heretofore.

Rates of Payment and Hours Liability for Existing Holders

4. Arrangements for existing holders of the Supervision allowance in primary schools and the Supervision & Substitution allowance in post-primary schools will remain unchanged:

(i) **Teachers First Appointed prior to 1 January 2011** – A teacher who gave service in a teaching position in an Oireachtas funded post prior to 1 January 2011 and subsequently commits to undertaking supervision / supervision and substitution duties must undertake to deliver a minimum of 37 hours supervision / supervision and substitution over the course of the school year in return for an annual payment of €1,769. The hourly payment to such teachers performing additional supervision / supervision and substitution or performing supervision / supervision and substitution on a casual basis will be €47.82.

(ii) **Teachers Appointed between 1 January 2011 and 31 January 2012 Inclusive (New Appointees under [Circular 40/2011](#))** - A teacher who is classed as a new appointee under Circular 40/2011 (i.e. first gave service in a teaching position in an Oireachtas funded post between 1 January 2011 and 31 January 2012 inclusive and is paid on the post-1 January 2011 new appointee pay scale) and subsequently commits to undertaking supervision / supervision and substitution duties must undertake to deliver a minimum of 37 hours supervision / supervision and substitution over the course of the school year in return for an annual payment of €1,592. The hourly payment to such teachers performing additional supervision / supervision and substitution or performing supervision/supervision and substitution on a casual basis will be €43.04

Rates of Payment and Hours Liability for Teachers Appointed on or after 1 February 2012

5. A teacher who first gave service in a teaching position in an Oireachtas funded post on or after 1 February 2012 and subsequently commits to undertaking supervision / supervision and substitution duties must undertake to deliver a minimum of 49 hours supervision / supervision and substitution over the course of the school year in return for an annual payment of €1,592.
6. The hourly payment to such teachers performing additional supervision/supervision and substitution or performing supervision/supervision and substitution on a casual basis will be €32.49.

Rate for Persons employed solely for the purposes of supervision

7. The rate payable to individuals first employed solely for the purposes of supervision prior to 1 January 2011 will be €21.31 per hour.
8. The rate payable to individuals first employed solely for the purposes of supervision on or after 1 January 2011 will be €19.18 per hour.

Circulation

9. Please ensure that copies of this Circular are provided to the Board of Management/Vocational Education Committee and its contents are brought to the attention of all teachers in your employment including those on leave of absence.
10. This Circular can be accessed on the Department's website under <http://www.education.ie> .

P. Maloney,
Payroll
Division
February 2013

Appendix – Tables of Rates

Status	Hours Liability in return for annual payment	Annual Payment	Hourly payment for performing additional supervision/supervision and substitution or performing supervision/supervision and substitution on a casual basis
Not classified as new appointees (i.e. gave service in a teaching position in an Oireachtas funded post prior to 1 January 2011)	37	€1,769	€47.82
New appointees under Circular 40/2011 (i.e. first gave service in a teaching position in an Oireachtas funded post between 1 January 2011 and 31 January 2012 inclusive and is paid on the post-1 January 2011 new appointee pay scale)	37	€1,592	€43.04
First gave service in a teaching position in an Oireachtas funded post on or after 1 February 2012	49	€1,592	€32.49

Persons employed solely for the purposes of supervision:

Status	Hourly Rate
First employed prior to 1 January 2011	€21.31
First employed on or after 1 January 2011	€19.18