



**Circular 0020/2016**

**To: The Managerial Authorities of Recognised Primary,  
Secondary and Community and Comprehensive Schools**

**Further Extension to the ‘Grace Period’ for Superannuation Benefits in respect of Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme**

1. I am directed by the Minister for Education and Skills to refer to Circular 35/2013 which states that a staff member who has access to a public service pension scheme and who retires on or before 31 August 2014 will have his or her superannuation benefits calculated by reference to the salary scales applying on 30 June 2013. This ‘Grace Period’ was subsequently extended to 30 June 2016 in Circular 0012/2015.
2. The Government has now decided to further extend the ‘Grace Period’ and consequently a staff member, who is a member of a public service pension scheme, and who retires on or before 1 April 2019 will have his or her superannuation benefits calculated by reference to the salary scales applying on 30 June 2013.
3. Please note that this circular letter supersedes Circular 0012/2015.
4. Please ensure that copies of this Circular are provided to the Board of Management and its contents are brought to the attention of all Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme in your employment including those on approved paid or unpaid leave.
5. This Circular can be accessed on the Department’s website under <http://www.education.ie>

Philip Crosby  
Principal  
26 February 2016