

Leol aon fhreagra chun:—
(Address any reply to:—)

AN RÚNAÍ
(The Secretary)

faoin uimhir seo:—
(quoting:—)



AN ROINN AIRGEADAIS,
(Department of Finance)

SRÁID MHUIRBHTEAN UACHT.,
(Upper Merrion Street)

BAILE ÁTHA CLIATH. 2.
(Dublin 2.)

E.107/186/62

15 Márta, 1964.

Circular 23/64

Motor Mileage Allowances

A Dhuine Usail,

1. I am directed by the Minister for Finance to say that he has accepted the agreed recommendation made by the General Council, under the conciliation and arbitration scheme for the civil service, that the revised motor mileage rates set out below should be paid, subject to the usual regulations to officers using their own private motor cars on official business -

<u>Horse power of Car</u>	<u>Initial Rates</u> <u>(for mileage</u> <u>up to 4,000</u> <u>a year)</u>	<u>Reduced Rates</u> <u>(for mileage</u> <u>in excess of</u> <u>4,000 a year)</u>
	d.	d.
Under 10 h.p.	10	5½
10 h.p. and under 12 h.p.	11½	5¾
12 h.p. and over	12	7¼

2. The Minister has also accepted the agreed recommendation of the General Council that the arrangement whereby the initial rates were subject to an abatement of ½d. per mile in respect of cars which are not comprehensively insured should be discontinued.

3. The foregoing arrangements should be applied with effect from 1st April, 1964.

4. The mileage year for purposes of payment of the initial and reduced rates will not be affected by the introduction of the revised rates i.e. all mileage from the beginning of the current mileage year up to and including 31st March, 1964, should be taken into account in determining the rates to be paid from 1st April, 1964.

5. Departments should continue to keep a running record in respect of each officer concerned showing the mileage paid for at the initial and reduced rates, but excluding mileage dealt with in accordance with paragraph 4(a)(ii) of the regulations issued with Circular 28/36. When an officer is transferred, the relevant information in the matter should be supplied to his new Department by the Department from which he is transferred.

6. Commuted allowances (paragraph 4(e) of the regulations issued with Circular 28/36 need not be fixed except where it is desired, for special reasons, to do so.

7. Officers using their own private motor cycles for official travelling will continue to be paid at the existing rates which are as follows:

	<u>Initial Rates</u>	<u>Reduced Rates</u>
	d.	d.
Solo	3½	2
With side car	4	2¼

8. Each officer using his own private motor vehicle on official business should be required to sign an undertaking in the form attached.

9. Circulars 16/58 and 17/62 are cancelled.

Mise, le meas,

SEÁN F. MURRAY.

Form of undertaking to be signed by officers
authorised to use their private motor vehicles
on official business

With reference to Circular 23/64, I hereby acknowledge that the official permission granted to me to use my private motor vehicle on official business is subject to any relevant regulations or conditions in force from time to time and, in particular, to the condition that the premiums in respect of the insurance of the vehicle will be regularly paid by me to a vehicle insurer for purposes of the Road Traffic Act, 1961.

I am the holder of a policy of insurance issued by _____
and effective from _____ and I undertake to notify my
Department of any change.

I am aware that the State will accept no liability in respect of any loss or damage of any description resulting from the use of my private motor vehicle on official business, whether the risk is or is not covered by my policy of insurance.

I acknowledge that payment of the mileage rates set out in Circular 23/64 for mileage up to 4,000 a year is made on the understanding that, after I have received the full amount for which I am eligible at that rate in the "mileage year", I will continue, for the remainder of the year, to use my motor vehicle for official travelling to such extent as may be required and practicable.

Signature _____

Date _____