

Reference No: EI09/6/29; **Date:** 20/08/64

Circular 29/1964 :- Payment of Salaries and Wages

A Chara,

I am directed by the Minister for Finance to say that, following the introduction of the five day week, the following arrangements regarding the dates of payment of salaries and wages are approved:

2. Salaries:

(a) The pay day will be the last working day of the month for monthly advances and quarterly payments. For mid-month advances the pay day will be the 16th of the month or, when the 16th of the month is not a working day, the last working day before the 16th.

(b) If it is not practicable for Departments to arrange for distribution of payable orders to staff on the morning of the pay day, the payable orders may be distributed after banking hours on the previous working day,

(c) Saturdays, public holidays and privilege days will not reckon as working days.

3. Wages:

When a normal weekly pay day falls on a public holiday or a privilege holiday the usual weekly payments may be made on the last working day before the holiday.

4. Circular 9/29 is hereby cancelled.

Mise, le meas,
Sean F. Murray

Section 73

Payment of wages in advance to staff on weekly or fortnightly pay in respect of periods of annual leave
See Circular 26/85, paragraph 28, in Section 94 of the Personnel Code