

Reference No: ; Date: 07/05/74

Circular 4/1974 :- Institute of Personnel Management

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1. Confidential Circular 5/68 issued by the Department of Finance on 26 Feabhra 1968 drew attention to the Institute of Personnel Management (IPM) and authorised the payment from departmental funds of appropriate membership fees in respect of officers designated for membership of the Institute.
2. In view of the increasing importance of the personnel' function in the Civil Service and the emergence as a separate Department of the Department of the Public Service, attention is again directed to the facilities available to civil servants to enable them to become members of the IPM. There is now an active Irish branch of the Institute (2 Lower Hatch Street, Dublin 2, Telephone 76 44 65/69) and civil servants engaged in personnel administration should find it useful to make contacts, through membership of the Institute, with persons working in this field in other branches of the public sector and in private industry
3. Copies of a brochure explaining what the IPM is and does are being sent separately to your Personnel Branch. It will be noted that new regulations for membership (which provide for an examination as an essential entry test) are to come into effect on 1 January 1975 and that no applications for direct admission to corporate membership without examination will be accepted after 30 June 1974.
4. The Chairman of the Public Services Group of the IPM, Mr John Handel, will give a talk on 14 May 1974 on the Institute and the services it provides at 8.00 p.m. at the Clarence Hotel, Wellington Quay, Dublin 2. Officers engaged in personnel administration in your Department/ Office will be welcome to attend. Please inform such officers accordingly.

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John McGartoll