

Ref. DPE071/151/2014

7 February 2014

Re. Circular 3/2014: Pay arrangements for certain new entrant employees to the public service who are required to be members of the Single Public Service Pension Scheme

A Dhuine Uasail

I am directed by the Minister for Public Expenditure and Reform to refer to temporary and unestablished staff appointed on or after 1 January 2013 who contribute to the Single Public Service Pension Scheme including grades whose pay and conditions are appropriate to the Joint Industrial Council for State Industrial Employees.

Application of the Single Scheme

1. The Single Scheme was commenced on 1 January 2013 under the Public Service Pensions (Single Scheme and Other Provisions) Act 2012. The Scheme applies to all first-time entrants to the Public Service including temporary/unestablished recruits who did not previously contribute to a public service pension scheme and are paid at the non-PPC (Personal Pension Contribution) modified payscale.

Revised Arrangements for Temporary and Unestablished Staff

2. Staff appointed on a temporary/unestablished capacity **on or after 1 January 2013**, including staff placed on a one year contract prior to being made permanent, who would customarily have been placed on the non-PPC modified rate and are obliged under the Single Scheme to make a personal pension contribution to a public service pension scheme **should be placed on the appropriate PPC scale**.

Revised Incremental Payscales

3. You are also asked to note that Circular 18/2010 (dated 23 December 2010) which provided for a reduction of 10% in the pay rates and fixed term allowances of persons recruited to certain direct entry civil service grades has been withdrawn and is superseded by Circular 2/2014 which concerns the implementation of Clause 2.31 of the Haddington Road Agreement and the revised incremental pay scales that apply.

General

4. Individual queries in relation to pay should be raised in the first place with an officer's Personnel Unit or where appropriate PeoplePoint.
5. Any difficulties that may arise from the application of this circular should be raised, by e-mail in the first instance, with this Department (email address: payscales@per.gov.ie). Where this is not possible, telephone queries may be raised with this Department (Tel. (01) 6045796 or 6045409. Superannuation queries should be directed to Tel. (01) 6045405.

Electronic Copies of Circular

6. This Circular is also available on the Department's web-site at <http://www.per.gov.ie>.

Is mise le meas,

Oonagh Buckley
Assistant Secretary