

Reference No: E105/11/75; **Date:** 15/06/77

15/06/1977 LP:- Rate of subsistence allowance Payable to certain professional Civil Servants while engaged on official business abroad.

Dear Personnel Officer

At present certain Professional Civil Servants are paid subsistence allowance at the Class B rate while on duty abroad except when accompanying an officer entitled to Class A rate when they also may be paid that rate.

The Staff Side claimed at General Council that such officers who travel abroad on official business should be paid at Class A rate whether or not the claimant was accompanying a senior officer. A summary of the ensuing discussion follows.

"The Staff Side stated that General Council Report No. 700 provided that Higher Executive Officers and Executive Officers who are entitled to the Class B rate of subsistence in respect of travel abroad would, subject to certain exceptions, be paid subsistence at the Class A rate in respect of such travel. They argued that the circumstances which led the Official Side to agree to the arrangement for HEO's and EO's applied equally to officers in grades for which the Institute held recognition. The Staff Side asked, therefore, that the arrangements agreed for HEO's and EO's under General Council Report No. 700 should be extended to the grades for which the Institute of Professional Civil Servants held recognition, the effective date to be the same as that set out in Report No. 700 viz. 7 May 1975.

The Official Side stated that they were prepared to agree that officers in grade for which the Institute held recognition corresponding to EO and HEO or of a higher grade, who currently were entitled to subsistence at the Class B rate should be paid subsistence at the Class A rate while on journeys abroad. The effective date would be 7 May 1975. As in the case of HEO's and EO's the arrangement would not extend to a Journey made for the purpose of (1) attending a training course (2) a familiarisation visit (3) fact-finding or otherwise securing information (4) attending a seminar or meeting held solely to exchange information.

It was agreed to recommend that, with effect from 7 May 1975, and subject to the exceptions mentioned in the preceding paragraph, officers in grades for which the Institute of Professional Civil Servants held recognition and who were covered by the preceding paragraph should, in respect of foreign travel, be paid subsistence at the Class A rate."

The agreed recommendation has been accepted and I am to request you to give effect to it from 7 May 1975.

Yours sincerely
T. Doyle