

Reference No: E100/1/83; **Date:** 22/11/2000

22/11/2000 LP:- Reduction in period of service for promotion to Executive Officer

Dear Personnel Officers,

Circular 32/2000 recently announced a confined competition for promotion to the grade of Executive Officer (general service). The competition admitted officers with a minimum of two years' service in the aggregate in the grades of Staff Officer (general service) and/or Clerical Officer (general service). Service in the grade of Clerical Officer includes, for this purpose, service in the former grade of Clerical Assistant.

A similar reduction in required service should be applied internally in departments for all future promotions, by interview or otherwise, to the grade of Executive Officer. Candidates for promotion must satisfy any provisions regarding probation. This reduction in minimum service will take effect from 23 November 2000, viz. the closing date set out in the Circular 32/2000 (Confined competition for promotion to Executive Officer).

Should you have any queries regarding this matter, you may wish to contact Mr. Francis Byrne of this Department at 604 5420; e-mail: Francis_Byrne@finance.irlgov.ie.

Yours sincerely,

Pat Casey
Principal
Personnel and Remuneration Division

To/Personnel Officers