



**Circular 0101/2007**

## **The Director/President of each Institute of Technology & the President of the Dublin Institute of Technology**

### **Clarifications on implementation of [CL 0013/2006](#) regarding the arrangements for Technician Grades in the Institutes of Technology**

The Minister for Education and Science wishes to inform the management authorities of Institutes of Technology that arising from the implementation of the provisions of [CL 0013/2006](#) the following clarifications have been agreed following a series of conciliation conferences at the Labour Relations Commission. Accordingly I am to convey sanction for the implementation of the clarifications as set out hereunder.

#### **1. First Filling of Senior Technical Officer Posts**

In the context of the first filling of the senior technical officer posts the following will apply (this will only apply to the first filling of existing posts)

- (i) applicants must be current technicians in the Institute in which the application is being made;
- (ii) applicants must have 5 years post qualification experience;
- (iii) applicants must have a minimum of 3 years service in the Institute where the application is being made as of the closing date for receipt of applications for the posts and 2 years service in a comparable post in the same Institute, another Institute or university.

Note: any post not filled, in any Institute, having completed the above process will be advertised internally and will be open to all technicians in service on the closing date for receipt of applications for the post irrespective of service. Any post not filled having completed this process will be filled by public competition as for new posts

#### **2. Payment of additional increments to those with 20 years service or more**

- (i). technicians who have completed 20 years service as per section 4(i) of the Review before 1 January 2004 will be eligible for an increment on 1 January 2004 and the second increment on 1 January 2005.
- (ii) technicians who achieve 20 years service as per section 4(i) between 1 January 2004 and the 1 May 2005 will be paid the first increment from the day on which the 20 years service was attained and will be paid the second increment one year later.
- (iii) technicians who achieve 20 years service after 1 May 2005 will not be eligible for the additional increments.
- (iv) payment of the increments will be subject to the normal conditions for the awarding of incremental credit

- (v) technicians who apply for and are successful in obtaining Senior Technical Officer post and at a later stage revert to Technical Officer post, for whatever reason, will not be entitled to receive the two additional increments. [Note: Technicians who are successful in obtaining Senior Technical Officer posts will on appointment, if they have been on the maximum of their existing scale for 3 years or more, move to the nearest point on the Senior Technical Officer scale – not below – and move up one increment].

### **3. Annual Leave**

In the case of existing technician staff they will receive 27 days annual leave – this to include the allocation in lieu of Church Holidays – as and from the implementation date of the review. Technicians with more than 5 years service in the institute concerned on that date will receive 28 days – this to include the allocation for Church Holidays. Existing technicians with less than 5 years service in the institute concerned will move to 28 days annual leave – including allocation for Church Holidays – after 5 years service in that institute.

All technician grades will also be entitled to concession days as granted by the individual institute.

### **4. Pay scales**

Revised pay scales for the grades of Technical Officer and Senior Technical Officer are attached below. The revised payscales represent full and final settlement of all issues relating to pay for the grades concerned. The implementation date for the application of the revised pay scales is 1<sup>st</sup> January 2003. It has agreed that 2/3rds of the arrears will be paid in 2007 with the remaining 1/3<sup>rd</sup> payable in 2008.

### **Dissemination of Circular**

Copies of this circular should be made available to the appropriate representatives of Technicians for transmission to individual Technicians. The Circular may also be viewed on the Department website [www.education.ie](http://www.education.ie)

### **Queries in Relation to this Circular Letter**

Any queries in relation to this Circular Letter should be e-mailed to [technology\\_training@education.gov.ie](mailto:technology_training@education.gov.ie)

Gerry Murray  
Principal Officer

5 November 2007

[Download Scales](#) (File Format Excel 50KB)