

Ardoideachas –  
Beartas agus Scileanna,  
An Roinn Oideachais agus Eolaíochta,  
Sráid Maoilbhríde,  
Baile Átha Cliath 1.



Higher Education -  
Policy and Skills,  
Department of Education & Science,  
Marlborough Street,  
Dublin 1.

**Circular 0109/2007**

**To the Director / President of each Institute of Technology**

## **Apprenticeship Summer Courses 2007/2008**

The agreement for the provision of apprenticeship summer courses with the TUI in 2007/2008 and 2008/2009 provides, inter alia, that lecturing posts, currently filled by multi-annual contracts, in Institutes of Technology in the trades of electrical and plumbing will be filled on a permanent basis.

To facilitate the conversion of staff currently employed on multi-annual temporary wholetime contracts in the trades of electrical and plumbing to permanent status the following arrangements will apply on an exceptional basis;

An Interview Board will be constituted comprising;

Head of School/Head of Department  
President/Director nominee.

The Interview Board will interview existing post holders and will make a recommendation regarding the conversion to a permanent post to the Governing Body. The appointment will be made by the Governing Body on the proposition of the President/Director.

The arrangements outlined above have regard to the fact that the staff currently so employed have been through a formal interview process for appointment to a temporary wholetime position and may have had their contracts renewed at least on one occasion or have been issued a multi-annual Fixed Term contract and have completed at least 1 year of that contract.

Any queries in relation to the application of this circular letter should be directed to [technology\\_training@education.gov.ie](mailto:technology_training@education.gov.ie)

11th December 2007.