

Rannóg Riaracháin (Bunbhrainse 3)
An Roinn Oideachais agus Eolaíochta,
Cor na Madadh,
Baile Átha Luain,
Co. na hIarmhí.



Primary Administration Section 3,
Department of Education and Science,
Cornamaddy,
Athlone,
Co. Westmeath.

Circular 0090/2007

To the Management Authorities of Primary Schools

Application for Part-Time Learning Support/Resource Teacher (LSRT) and Resource Teacher (RT) Grants 2007/2008

Dear Principal,

The Department is currently preparing for the payment of the first moiety of part-time teacher grants to relevant schools' bank accounts in November 2007. This payment will cover the 16 week period between September and December 2007. Further information will issue to schools at a later date in relation to payment arrangements for the remainder of the 2007/08 school year. In order to ensure that schools receive an accurate grant allocation, it is essential that the attached form, [Form LSRT 2 \(PT\)](#), is completed and returned **immediately, but no later than Friday 12th October 2007**. Failure to do so may result in a delay in payment.

Please note that a part-time teacher post should only be put in place when any spare capacity on fulltime LSRT and/or RT posts is fully utilised i.e. where all fulltime caseloads reach the maximum 25 hours.

Please complete a separate form for each part-time teacher employed in your school. If your school is the base for a shared part-time teacher post, please give the names and roll numbers of the other schools involved, together with the exact breakdown of the post between the schools. **Only the base school should complete and return the form in such cases.**

*Completed forms should be returned to: **Part-time LS/RT teachers, Primary Administration 3, Department of Education and Science, Cornamaddy, Athlone, Co Westmeath.***

Important note: If the number of hours on the part-time teacher's caseload increases or decreases during the course of the school year, please advise Primary Administration 3 in writing of the revised details.

For information, the current part-time hourly rates of pay with effect from 1st June 2007 are as follows:

Qualified teacher: €42.19 per hour
Unqualified teacher: €27.12 per hour

J Bracken
Primary Section
September 2007

Download Form [Form LSRT 2 \(PT\)](#) (File Format Word 45KB).