

## Appendix A

### Eligibility Criteria for access to the Subsidiary main panel and to the Supplementary panel.

#### 1. Eligibility criteria:

##### (a) Subsidiary main panel

Fixed-term (temporary) and substitute teachers that hold full registration (registered without conditions) with the Teaching Council under Section 31(5) of the Teaching Council Acts, 2001, Regulation 2 / 'primary' or that are registered with conditions under Section 31(5) and expect to meet in full the conditions of registration under Regulation 2/Primary on or before 31 August, 2012 and fixed term (temporary) and substitute teachers automatically registered in 2006 that hold registration with the Teaching Council under Section 31(2) and 31(3) of the Teaching Council Acts as Primary and have satisfied all shortfalls, if any, identified by the Department of Education and Skills **who:**

- (i) on or before 31 December 2011 are on the 6<sup>th</sup> or higher point of the teachers' salary scale (or the 7<sup>th</sup> point or higher for teachers who commenced employment on the 3<sup>rd</sup> point of the salary scale);

and

- (ii) are paid a gross salary (excluding any allowances or payments for supervision) of at least €27,000 in the 2011 calendar year;

and

- (iii) if on the 6<sup>th</sup> point of the teachers' salary scale (or the 7<sup>th</sup> point for those that commenced employment on the 3<sup>rd</sup> point of the salary scale) **must also**, on or before 9 January 2012, be contracted to teach for the remainder of the 2011/12 school year.

##### (b) Supplementary panel

Fixed-term (temporary) and substitute teachers that hold full registration (registered without conditions) with the Teaching Council under Section 31(5) of the Teaching Council Acts, 2001, Regulation 2 / 'primary' or that are registered with conditions under Section 31(5) and expect to meet in full the conditions of registration under Regulation 2/Primary on or before 31 August, 2012 and fixed term (temporary) and substitute teachers automatically registered in 2006 that hold registration with the Teaching Council under Section 31(2) and 31(3) of the Teaching Council Acts as Primary and have satisfied all shortfalls, if any, identified by the Department of Education and Skills **who:**

- (i) on or before 31 December 2011 are on the 4<sup>th</sup> or 5<sup>th</sup> points of the teachers' salary scale (or the 5<sup>th</sup> or 6<sup>th</sup> points for teachers who commenced employment on the 3<sup>rd</sup> point of the salary scale);

and

- (ii) are paid a gross salary (excluding any allowances or payments for supervision) of at least €25,000 in the 2011 calendar year;

and

- (iii) if on the 4<sup>th</sup> point of the teachers' salary scale (or the 5<sup>th</sup> point for those that commenced employment on the 3<sup>rd</sup> point of the salary scale) they **must also**, on or before 9 January 2012, be contracted to teach for the remainder of the 2011/12 school year.

**(c) Special National Panel**

The eligibility criteria outlined above also apply to eligibility for the Special National Panel with the only change relating to the reference to registration as follows:

*Fixed term (temporary) and substitute teachers that hold full registration (registered without conditions) with the Teaching Council under Section 31(5) of the Teaching Council Acts, 2001, regulation 3 / 'Montessori and Other' or are registered with conditions under Section 31(5), Regulation 3 'Montessori and Other' and expect to meet in full the conditions of registration on or before 31 August, 2012 and fixed term (temporary) and substitute teachers automatically registered in 2006 that hold registration with the Teaching Council under Section 31(2) and 31(3) of the Teaching Council Acts, 2001 as Montessori and Other and have satisfied all shortfalls, if any, identified by the Department of Education and Skills or as Primary and have outstanding shortfalls identified by the Department of Education and Skills.*

**(d) Permanent service/Incremental Credit:**

Previous service in a permanent teaching capacity, incremental credit that does not relate to service in a fixed-term, substitute or part-time teaching post and/or service abroad cannot be counted for the purpose of meeting the eligibility requirements.

**(e) Fixed-term teachers currently on panels or who deferred their access to the panel in 2011/12 school year:**

As a once-off transitional arrangement fixed-term teachers either currently on panels for 2011/12 or who deferred their access to the panel for this school year will be automatically deemed eligible for the panels for 2012/13 but they must apply to the Department before 20 April 2012 to be put on the panel again.

**(f) Part-time Teachers and also Teachers who took unpaid maternity leave/adoptive leave in 2011**

Part-time teachers who wish to be considered for access to the panel are also required to meet the same eligibility criteria as set out above. However, the salary earnings thresholds for 2011 (€27,000 in respect of the subsidiary main panel or €25,000 in respect of the supplementary panel) will be adjusted on a pro-rata basis in respect of such part-time teachers. This will be done by the Department on a case by case basis in respect of each application that is received from part-time teachers who otherwise meet all of the eligibility requirements. The salary earnings thresholds will also be adjusted on a case by case basis in respect of teachers who took unpaid maternity/adoptive leave while employed in recognised primary schools during 2011.

**(g) Salary scale points**

Teachers should know their incremental salary scale point or be able to calculate it from their last payslip of the 2011 calendar year.

The primary teacher incremental salary scale points are available on the Department's website [www.education.ie](http://www.education.ie) / education personnel / payroll / scales or use the following link if reading on-line [http://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0004\\_2010.pdf](http://www.education.ie/en/Circulars-and-Forms/Active-Circulars/cl0004_2010.pdf)