



**Circular 0037/2014**

**To: The Managerial Authorities of Recognised Primary,  
Secondary and Community and Comprehensive Schools**

**Extension to the ‘Grace Period’ for Superannuation Benefits in respect of  
Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme  
and Clerical Officers employed in Post Primary Schools under the 1978 Scheme**

1. I am directed by the Minister for Education and Skills to refer to Circular 35/2013 which states that a staff member who has access to a public service pension scheme and who retires on or before 31 August 2014 will have his or her superannuation benefits calculated by reference to the salary scales applying on 30 June 2013.
2. The Government has now decided to extend the ‘Grace Period’ and consequently a staff member, who is a member of a public service pension scheme, and who retires on or before 30 June 2015 will have his or her superannuation benefits calculated by reference to the salary scales applying on 30 June 2013.
3. Please ensure that copies of this Circular are provided to the Board of Management and its contents are brought to the attention of all Clerical Officers and Caretakers employed in National Schools under the 1978/79 Scheme and Clerical Officers employed in Post Primary Schools under the 1978 Scheme in your employment including those on leave of absence.
4. This Circular can be accessed on the Department’s website under <http://www.education.ie>

---

Philip Crosby  
Principal  
23 April 2014