

Rannán airgeadas na Scoileanna  
 An Roinn Oideachais agus  
 Scileanna  
 Cor na Madadh  
 Baile Átha Luain  
 Co. na hIarmhí  
 N37 X659



Schools Division Financial  
 Department of Education and  
 Skills  
 Cornamaddy  
 Athlone  
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 N37 X659

Circular letter 0028/2016

**To: The Management Authorities of Primary Schools.**

**CAPITATION and ANCILLARY SERVICES GRANTS**

The purpose of this circular is to set out the current level of capitation and ancillary grant funding allocated to primary schools.

**1. General Capitation –(January & June 2016)**

The overall capitation grant is paid based on the enrolment figure on 30<sup>th</sup> September 2015\*.

The first moiety of 70% is calculated using the enrolment figures from the previous school year (Sept 2014). However, when the second moiety is being paid in June 2016 the September 2015 enrolment figure will be taken into account and the first moiety will be reconciled at that stage.

*\*The grant paid to small schools is based on a minimum enrolment of 60 mainstream pupils.*

**2015/16 School Year Rates**

Category	01/09/2015	01/09/2015
<b><u>Mainstream Schools must have an approved Special Class in order to receive the enhanced rates</u></b>		
	<b>Under 12 years</b>	<b>12 years &amp; over</b>
<b>Mainstream Rate</b>	€170	€170
<b>Visual Impairment</b>	€19	€19
<b>Hearing Impairment</b>	€19	€19
<b>Profoundly Deaf</b>	€40	€40
<b>Mild General Learning Disability (Mainstream School)</b>	€436	€50
<b>Mild General Learning Disability (Special school)</b>	€44	€19
<b>Moderate General Learning Disability</b>	€19	€19
<b>Severe/ Profound General Learning Disability</b>	€40	€40
<b>Specific Learning Disability (Mainstream School)</b>	€436	€50
<b>Specific Learning Disability (Special school)</b>	€44	€19
<b>Emotional Disturbance</b>	€19	€19

Severe Emotional Disturbance	€40	€40
Physical Disability	€19	€19
Autism/Autistic Spectrum Disorders (ASD)	€40	€40
Specific Speech and Language Disorder	€19	€19
Multiple Disabilities	€40	€40
Traveller Children	€240	€240
Out of Control	€40	€40
All enhanced rates are inclusive of the mainstream rate of €170		
National Schools in which a BOM has been established = €170 per pupil		
National Schools maintained by OPW = €68 per pupil		
Scoileanna Lan Ghaeilge = €193 per pupil (mainstream + €23)		
Minimum Grant to small schools based on 60 pupils		
Model Schools paid Special pupils enhanced rate only - above rates less €170		

Enhanced capitation rates are payable in respect of pupils attending special schools and special classes attached to mainstream schools to assist with the extra costs associated with the running costs of classrooms with a small number of pupils operating specialist provision.

## **2. Ancillary Services (secretary/caretaker) Capitation Grant –(March 2016)**

The ancillary services grant is intended to assist schools that have not been provided with secretarial and/or caretaking assistance under the 1978/1979 schemes. Under these schemes the secretary and/or caretaker are paid directly through the Department payroll.

If a school has a full time secretary under the 1978/1979 schemes, but has no caretaker under the schemes (or vice versa), the school is entitled to receive additional grant assistance in respect of caretaking or secretarial services as outlined.

### **(A) Mainstream Schools**

The ancillary services grant is based on the enrolment figure on 30<sup>th</sup> September 2015. The grant paid to small school is based on a minimum enrolment of 60 pupils, while the maximum grant paid is based on an enrolment figure of 500 pupils.

**Standard rate of €153.00 per pupil to cover both secretary and caretaker (Full grant)**

**Standard rate of €77.50 per pupil to cover either secretary or caretaker (reduced grant)**

Please see Circular 0076/2015 for more information.

### **(B) Special Schools**

Special schools are paid the ancillary services grant based on the number of authorised fulltime teaching staff approved by the Department for the school as outlined below. The maximum grant is paid based on a ceiling of 16 teachers.

<b>No of teachers</b>	<b>Full Grant</b>	<b>Reduced Grant</b>
<b>1</b>	€11,460.00	€5,790.00
<b>2</b>	€11,842.00	€5,983.00
<b>3</b>	€18,336.00	€9,264.00
<b>4</b>	€24,830.00	€12,545.00
<b>5</b>	€31,324.00	€15,826.00
<b>6</b>	€37,627.00	€19,010.50
<b>7</b>	€43,548.00	€22,002.00
<b>8</b>	€49,278.00	€24,897.00
<b>9</b>	€51,952.00	€26,248.00
<b>10</b>	€58,255.00	€29,432.50
<b>11</b>	€64,558.00	€32,617.00
<b>12</b>	€70,861.00	€35,801.50
<b>13</b>	€77,164.00	€38,986.00
<b>14</b>	€83,467.00	€42,170.50
<b>15</b>	€89,770.00	€45,355.00
<b>16</b>	€95,500.00	€48,250.00

### **3. Legitimate Use of Capitation**

Boards of Management are reminded that capitation funding provided for general running costs and funding provided for caretaking and secretarial services may be regarded as a common grant from which the Board can allocate according to its own priorities.

Please see **Circular 0040/2009** for more information.

Hubert Loftus  
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