

Rannán Airgeadas na Scoileanna  
An Roinn Oideachais agus  
Scileanna  
Cor na Madadh  
Baile Átha Luain  
Co. na hIarmhí  
N37 X659



Schools Division Financial  
Department of Education and  
Skills  
Cornamaddy  
Athlone  
Co. Westmeath  
N37 X659

**Circular letter 0029/2016**

**Grants administered by Schools Division Financial to  
Voluntary Secondary Schools in the Free Education Scheme**

**Rates with effect from 1<sup>st</sup> January 2016**

The Minister for Education and Skills wishes to advise the Management Authorities of Voluntary Secondary Schools in the Free Education Schools of funding to be allocated in respect of current grants.

**1. Standard Capitation Grant** €296 per pupil, less the contribution to teachers' salaries. The grant is paid in three instalments in September, January and April.

**2. School Services Support Fund (SSSF)** €206 per pupil payable in three instalments in September, January and April. Each eligible school receives the SSSF grant, which is calculated at a minimum enrolment rate of 200 pupils and thereafter according to enrolment.

**3. Grants for Secretaries**

Basic Secretarial Grant \* €37 per pupil  
SSSF Secretary Grant \*\* €25 per pupil

Schools employing secretaries under 'the 1978 scheme' do not receive any secretary grants.

**4. Grants for Caretakers**

Basic Caretaker Grant \* €31 per pupil  
SSSF Caretaker Grant \*\* €19 per pupil

To qualify for the basic secretary and caretaker grants\*, a school must have an enrolment figure of at least 200 pupils. The grant is calculated by multiplying the enrolment figure by the rate up to a maximum of 350 pupils.

All schools, regardless of enrolment, receive the SSSF caretaker and secretary grants\*\*, which are calculated at a minimum enrolment rate of 200 pupils and thereafter according to enrolment up to a maximum of 350 pupils.

**5. Special Class Grant**

**€191 per pupil**

Pupils psychologically assessed as having a mild or moderate general learning disability and participating in NCSE approved special classes

**6. Irish and Bilingual Grants**

All subjects taught through Irish

**€103 per pupil**

Maximum of 4 subjects taught through Irish

**€21 per pupil per subject**

**7. Traveller Capitation**

**€201 per pupil**

**8. Book Grant**

Non-DEIS schools

**€24 per pupil**

DEIS Schools

**€39 per pupil**

**9. Programme Grants**

Junior Certificate Schools Programme

**€60 per pupil**

Transition Year Pupil

**€95 per pupil**

Leaving Certificate Applied Programme

**€151 per pupil**

Physics & Chemistry

**€13 per pupil**

Hubert Loftus

Schools Division Financial

April 2016