



**Circular Letter 0052/2016**

**To: The Presidents of Institutes of Technology and Dublin Institute of Technology**

## **RE-DESIGNATION OF HALF OF THE ADDITIONAL FLEX HOURS**

**Interim measure to re-designate half of the additional flex hours as introduced under Circular 0026/2011.**

### **Background**

1. Following discussions between this Department, the Department of Public Expenditure and Reform and the TUI under the auspices of the Workplace Relations Commission an agreement on issues of mutual concern was reached between the parties. The interim measures contained in this Circular are to continue pending a review of matters relevant to lecturing in Institutes of Technology.

### **Re-designation of Half of the Additional Flex Hours**

2. Circular 0026/2011 made reference to the introduction of up to two flex hours for lecturing grades. Circular 0026/2011 is amended by this Circular whereby half of the flex hours are to be re-designated on an interim basis.
3. Half of the flex hours introduced by Circular 0026/2011 are to be re-designated to wider duties other than teaching, in consultation with the lecturers and in accordance with Institute priorities and needs.
4. The other measures contained in Circular 0026/2011 continue to apply save for the re-designation of half the flex hours.
5. The changes contained in this notice take effect from the 1<sup>st</sup> January 2017.
6. The early notification of these measures is to facilitate planning for the change within the Institutes in advance of the effective date.

### **Circulation and Queries**

7. Please ensure that this Circular and its contents are brought to the attention of all relevant staff in your employment including those on leave of absence.
8. This Circular can be accessed on the Department's website under [www.education.ie](http://www.education.ie)

9. Enquiries regarding this Circular should be e-mailed to:

[ESR@education.gov.ie](mailto:ESR@education.gov.ie)

Philip Crosby Principal  
Officer External Staff  
Relations

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