

Reference No: E109/39/34 ; **Date:** 12/09/1934

Circular 46/1934:- Higher Posts - Conditions of Appointment

A Dhuine Uasail,

1. I am directed by the Minister for Finance to inform you that in future every person to whom an offer is made of a permanent post in the Civil Service carrying salary rising to or above £800 per annum, basic, will be required, whether the case is one of first appointment, promotion or transfer, to sign the following undertakings as a condition of appointment:

(a) I am prepared, if appointed to the post of _____ in the Department of _____ to perform any duties which may be assigned to me from time to time by direction of the Minister for _____ as appropriate to my new appointment.

(b) If at any time I am re-assigned or transferred to another post (whether in the same or another Department) which, in the opinion of the Minister for Finance, is of no greater importance than the post now offered to me, I shall be prepared to accept such re-assignment or transfer without additional remuneration.

2. I am to request that arrangements will be made in your Department for the observance of this direction in any future appointments, promotions or transfers to posts in the categories above stated and that the undertakings when signed will be duly filed with the other personal records relating to the appointees.

3. As regards appointments made by the Executive Council, signature of the form of acceptance of the appointees will be obtained by the Department to which the post belongs, acting so far as may be necessary in consultation with the Department of the President.

4. The condition specified at (a) is already applied generally to promotion appointments approved by the Minister for Finance (vice this Departments Circular No.4/34, dated 2nd February, 1934) and will continue to apply to promotion appointments of which the salary rises to less than £800 basic.

Mise le meas,
H.P. Boland