

Reference No: E109/97/68 ; **Date:** 13/02/76

Circular 10/1976:- Civil Service Benevolent Societies

A Dhuine Uasail

1. I am directed by the Minister for the Public Service to say that discussions have taken place at the General Council about the work of the civil service benevolent societies. The Staff and Official Sides were unanimous in their appreciation of the voluntary services given by these societies in meeting the needs of both serving and retired civil servants and, in particular, of the help which they give to those who find themselves in circumstances of hardship.

2. The Official and Staff Sides have recommended to all officers that they become members of -

(a) the Civil Service Society (a service-wide social, recreational and welfare society catering for serving and retired civil servants and their dependents)

and

(b) (i) the Civil Service Benevolent Fund (an organisation open to all civil servants which provides financial and other assistance for members, and in certain circumstances non-members, who find themselves in difficult circumstances)

or

(ii) one of the benevolent funds organised on a Departmental basis.

3. The subscription rates are:-

Civil Service Society

2½p for each complete fifty pounds of yearly pay (subject to a minimum of 25p).

Civil Service Benevolent Fund

15p for each complete £100 of yearly pay.

Subscriptions are deducted from pay. An officer who wishes to become a member, should complete the attached form and send it to his/her Personnel Branch.

4. You are asked to be good enough to bring this Circular or its contents to the notice of all serving members of your staff and to new recruits at the time of entry. Personal encouragement by supervising staff and officers in Personnel Branches would be of great assistance in promoting these benevolent societies.

5. Before staff are notified, the name of the benevolent fund, if any, relevant to your Department or to a section of your Department should be substituted for the Civil Service Benevolent Fund in the attached form. Officers who complete the attached form should be given the forms used by the benevolent societies for membership and authorisation of deductions from pay.

6. Additional copies of this Circular may be obtained from the Stationery Office.

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Personnel Branch

I wish to become a member of the Civil Service Society and the Civil Service Benevolent Fund.

Date _____
Signature _____
Grade _____