Circular 2/1981:- Order of preference for persons submitted for subordinate employment in Government Departments

A Chara

I am directed by the Minister for the Public Service to refer to the recent Government decision that disabled persons should, during the period ending 31 December 1981, be given first priority in the order of preference for persons submitted for subordinate employment in Government Departments. The order of preference to be followed by the National Manpower Service of the Department of Labour in submitting persons for such employment is set out in Appendix I attached.

2 The National Rehabilitation Board (NRB) has been designated by the Government as the competent authority to determine the suitability of disabled persons for subordinate posts. The NRB will supply to the National Manpower Service the names of suitable candidates for referral to the Department concerned. To assist the NRB in the selection of persons, a Department, in notifying the National Manpower Service of a vacancy in a subordinate grade, should give particulars of the duties of the post. The local office of the NRB may contact a Department direct to get additional information about the duties. A list of the local offices of the NRB is attached in Appendix II.

3 It is appreciated that there may be instances where all the duties of a subordinate post could not be performed by a handicapped person. In keeping with the spirit of the Government's decision, however, the Minister suggests that, where possible, Departments should re-arrange duties to ensure that a handicapped person can be employed in the post.

Mise le meas
K MURPHY

Appendix I to Circular Letter 2/81

Order of preference for subordinate employment - Applicable for period ending 31 December 1981

MEN

(a) Disabled persons certified by the National Rehabilitation Board (NRB) after consultation with the Department concerned as being capable of performing specified subordinate employment effectively and efficiently.

(b) Ex-members of the Defence Forces whether in employment or not who have at least 5 years service and who have been discharged within the previous two years. This includes men on pre-discharged leave.

(c) Urban Areas

(i) Recipients of Unemployment Assistance and recipients of extended Unemployment Benefit (second 156 days) according to the number of dependents

(ii) Recipients of Unemployment Benefit on the first 156 days

(iii) Others on the Live Register
(d) Non-Urban Areas

(i) Recipients of Unemployment Assistance according to rate of Assistance

(ii) Recipients of extended Unemployment Benefit (second 156 days; according to number of dependants

(iii) Recipients of Unemployment Benefit on the first 156 days according to number of dependants

(iv) Others on the Live Register

WOMEN

(a) Disabled persons certified by the NRB after consultation with the Department concerned as being capable of performing employment effectively and efficiently

(b) Widows with dependants

(c) Married women with or without dependents whose husbands are incapacitated

(d) Married women with dependents who have been deserted by their husbands

(e) Unmarried women who have children or adult dependents

(f) Single women and widows without dependents

Appendix II to Circular Letter 2/81

National Rehabilitation Placement Service

List of Officers

MANAGER
Mr Jack Quilligan
24/25 Clyde Road, Dublin 4 Telephone 684181

Assistant to Placement Manager
Mr Edward Casey
24/25 Clyde Road, Dublin 4 Telephone 684181

Eastern Region
Dublin, Kildare and Wicklow
Head Office: 24/25 Clyde Road, Dublin 4.

List of Dublin based Rehabilitation Placement Officers and their districts.

Mr J B Lucas Community Care Area 1
Mr B McKean Community Care Area 2
Mr D Harding Community Care Area 3
Mr B Miller Community Care Area 4
Mr N Keane Community Care Area 5
Mr S Kenny  
Community Care Area 6 and 
Wicklow

Mr K Burns  
Community Care Area 7

Mr R Smith  
Community Care Area 8

Ms G Avaldi  
Kildare

Mrs M Gaisford  
The Blind

Mr T Rowan  
The Deaf

(As Mr Rowan will not be here until June 1981, Mr Niall Keane will be looking after the Deaf)

<table>
<thead>
<tr>
<th>Region</th>
<th>Area</th>
<th>Address</th>
<th>Telephone</th>
<th>Placement Officer</th>
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<tr>
<td>North-Eastern Region</td>
<td>Cavan, Monaghan</td>
<td>Magnet House, Farnham Street, Cavan</td>
<td>049-31780</td>
<td>Mr Mel Greaney</td>
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<td></td>
<td>Meath, Louth</td>
<td>58 Anne Street, Dundalk</td>
<td>042-32913</td>
<td>Mr T Kavanagh</td>
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<tr>
<td>Midland Region</td>
<td>Longford, Westmeath</td>
<td>ACC House, 2 Dominick Street Mullingar</td>
<td>044-80219</td>
<td>Mr T Kelly</td>
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<td></td>
<td>Laois, Offaly</td>
<td>O'Connor Square, Tullamore, Co Offaly</td>
<td>0506-41262</td>
<td>Mr S O'Brien</td>
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<tr>
<td>South-East Region</td>
<td>Kilkenny, Carlow</td>
<td>75 John Street, Kilkenny</td>
<td>056-22377</td>
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<tr>
<td></td>
<td>Wexford</td>
<td>100 Nth. Main Street, Off Monck Street,</td>
<td>053-24363</td>
<td>Ms. M Fitzpatrick</td>
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<td>3 O'Connell Street, Clonmel</td>
<td>052-23486</td>
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<tr>
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<td>Cork</td>
<td>6 George's Quay, Cork</td>
<td>021-20423</td>
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<td>Kerry</td>
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<td>Ms. Maureen McCarthy</td>
<td>21 Pembroke Street, Tralee</td>
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<td>Mr D O'Cleirigh</td>
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<td>Mid-Western Region</td>
<td>Limerick, Tipperary</td>
<td>Mr G Timoney</td>
<td>Government Buildings 11-16 O'Connell St., Limerick</td>
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<td>Clare</td>
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<td>Western Region</td>
<td>Galway, South Roscommon</td>
<td>Ms. M Scully</td>
<td>10 Ely Place, Sea Road Galway</td>
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<td>Mayo, North Roscommon</td>
<td>Mr L Hyland</td>
<td>Main Street, Castlebar, Co Mayo</td>
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<td>Sligo, Leitrim</td>
<td>Mr S Moriarty</td>
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<td>Donegal</td>
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<td>Wolfe Tone House, Market Square, Letterkenny</td>
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