

**Reference No:** E1/23/83;     **Date:** 11/05/84

**Circular 3/1984:- Irish Management Services Association**

A Chara

1.       The Irish Management Services Association has recently been formed by a group of managers and staff from the Management Services areas of a wide range of Irish public and private sector organisations. Its aim is to provide a forum for the exchange of information and ideas relevant to Management Services work.

In furtherance of this aim the Association may, inter alia:

- \*       sponsor conferences, debates and discussions
- \*       promote publications
- \*       encourage provision of funds for research and publication
- \*       enlist support from interested persons, bodies or organisations.

2.       Full information about the Association and its activities can be got from

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45 Pembroke Road  
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3.       Because of the vital importance of improving effectiveness and efficiency in the public service, this Department considers that appropriate staff should be encouraged to participate in the Association's activities. Such participation should develop a greater awareness of current developments relevant to management services work and the potential for improving administrative methods and procedures.

4.       Accordingly, Departments/Offices may pay or recoup the membership fee of the Association in respect of staff who are engaged, or have a particular interest, in management services work, on the understanding that such staff participate to a reasonable degree in the Association's activities.

Mise le meas  
Peter Gaffey  
Deputy Secretary