



An Roinn Airgeadais
Department of Finance

Our Ref. E107/2/99

14 January 2000

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Circular 3/2000: Application of Clause 4 of the Partnership 2000 Pay Agreement to grades represented by the Civil and Public Service Union (CPSU)

A Dhuine Uasail

1. I am directed by the Minister for Finance to say that he has accepted the recommendations in General Council Report No. 1363 which provides for the application to the pay of all grades represented by the Civil and Public Service Union of an increase of 2% in accordance with the terms of Clause 4 of the Annex to the Pay Agreement which forms part of Partnership 2000 for Inclusion, Employment and Competitiveness.
2. I am accordingly to convey sanction for the application of an increase of 2% to all points of the scales, and to allowances in the nature of pay, for grades represented by the CPSU, with effect from 1 July 1999 subject to compliance with paragraph 3 below. The revised scales for general service grades and grades common to two or more Departments are set out in Appendices 1A and 1B. Revised scales for Departmental grades, listed in Appendix 2, will be sent direct to the relevant Departments.
3. Implementation of the revised scales set out in this circular in any particular Department or Office will be subject to verified progress to a satisfactory level on implementation of the modernisation programme set out in Chapter 10 of Partnership 2000 in that Department or Office, as provided for in General Council Report No.1331. As already indicated in this Department's letter of 18 May 1999, it is a

matter for each Department to decide, by reference to progress on implementation of its action plan, whether or not the 2% adjustment may be made.

4. The increase authorised in this circular applies only to grades in the civil service for which recognition is held under the Civil Service Conciliation and Arbitration Scheme by the Civil and Public Service Union. No revision should be made under, or by reference to, this circular to the remuneration of any employees, either within your Department/Office or in any body or organisation under its aegis, other than civil servants in the grades set out in the Appendices to this circular. Where doubt exists as to the position of any employee, e.g. a member of a grade or holder of a post for which no union holds recognition, the matter should be raised with this Department.

5. Any other difficulties which may arise in the application of this circular should similarly be raised, by telephone in the first instance, with this Department (Tel. Nos. 604 5412 or 604 5413 or VPN 8 1 09 5412/5413).

Mise le meas

Ciarán Connolly
Assistant Secretary

Appendix 1A to Circular 3/2000

Revised scales with effect from 1 July 1999 for General Service Grades and grades common to two or more Departments.

(inclusive of 2% local bargaining provision)

STAFF OFFICER

£16,532	£17,253	£17,904	£18,446	£18,989	£19,531	£20,075
£20,591	£21,077 ¹	£21,772 ² *				

CLERICAL OFFICER STANDARD SCALE

£180.70 (under 19)	£190.52 (at 19)	£200.38 (at 20 or over)	£210.13	£219.94	£229.74
£239.56	£249.37	£259.18	£268.99	£278.80	£288.60
£308.15	£323.34	£335.29 ¹ *	£340.76 ²	(payable only to serving Clerical Officers as defined in paragraph 27 of Circular 33/97)	

CLERICAL OFFICER HIGHER SCALE

£219.94	£229.74	£239.56	£249.37	£259.18	£268.99	£278.80
£288.60	£298.41	£308.15	£323.34	£335.29	£340.76	£348.15

CLERICAL OFFICER DATA ENTRY

£180.70 (under 19)	£190.52 (at 19)	£200.38 (at 20 or over - progress beyond this point is dependent on the achievement of proficiency)	£210.13	£219.94	£229.74	£239.56	£249.37	£259.18
£268.99	£278.80	£288.60	£298.41	£308.15	£323.34	£335.29 ¹ *		

VISUALLY IMPAIRED TELEPHONIST

£180.70 (under 19)	£190.52 (at 19)	£200.38 (at 20 or over)	£210.13	£219.94	£229.74
£239.56	£249.37	£259.18	£268.99	£278.80	£288.60
£308.15	£323.34	£335.29 ¹ *			£298.41

1 After 3 years satisfactory service at the maximum.

2 After 6 years satisfactory service at the maximum.

* Payable to certain serving staff on a personal basis.

Revised scales with effect from 1 July 1999.

(inclusive of 2% local bargaining provision)

Established Clerical Officers appointed on or after 6 April 1995 from a competition advertised PRIOR to the date of Circular 33/97 paying the Class A rate of PRSI contribution and making an employee contribution in respect of personal superannuation benefits.

CLERICAL OFFICER STANDARD SCALE

£190.22 (under 19)	£200.54 (at 19)	£210.93 (at 20 or over)	£221.19	£231.51	£241.83
£252.16	£262.50	£272.82	£283.14	£293.46	£303.80
£324.37	£340.35	£352.92 ¹ *			

Established Clerical Officers appointed from a competition advertised AFTER the date of Circular 33/97 paying the Class A rate of PRSI contribution and making an employee contribution in respect of personal superannuation benefits.

CLERICAL OFFICER STANDARD SCALE

£177.26 (under 19)	£187.67 (at 19)	£198.07 (at 20 or over)	£208.50	£218.90	£241.83
£252.16	£262.50	£272.82	£283.14	£293.46	£303.80
£324.37	£340.35				

CLERICAL OFFICER (DATA ENTRY) STANDARD SCALE

£177.26 (under 19)	£187.67 (at 19)	£198.07 (at 20 or over - progress beyond this point is dependent on the achievement of proficiency)	£208.50	£218.90	£241.83	£252.16	£262.50	£272.82
£283.14	£293.46	£303.80	£314.12	£324.37	£340.35			

¹ After 3 years satisfactory service at the maximum.

* Payable to certain serving staff on a personal basis.

Departmental Grades

Agriculture, Food and Rural Development

Senior Ship Inspector
Ship Inspector

Arts, Heritage, Gaeltacht and the Islands

Library Assistant Class I, National Library
Library Assistant Class II, National Library
Library Assistant Class III, National Library
Head Attendant, Institutions of Science and Art
Senior Attendant, Institutions of Science and Art
Science and Art Attendant
Guide, Muckcross House

Central Statistics Office

Inplant Operator
Senior Inplant Operator

Houses of the Oireachtas

Telephonist

Justice

Court Messenger
Head Searcher, Land Registry

Office of Public Works

Warehouse Supervisor
Assistant Warehouse Supervisor
Warehouseman
Packer and Porter
Inplant Overseer
Senior Inplant Operator
Inplant Operator
Stores Officer

Public Enterprise

Communications Assistant