1. I am directed by the Minister for Finance to refer to this Department’s circular 4/59, regarding the printing and publication of statutory instruments, and to state that the Instructions accompanying that circular, as subsequently amended, are hereby withdrawn and replaced by the Guidelines on Electronic Statutory Instruments prepared by the Working Group on Electronic Statutory Instruments.


3. The main feature of the new system is that a Statutory Instrument must be converted into the required format for placing on websites and for printing before it can be signed by the relevant Minister or Authorised Officer.

4. When a Statutory Instrument is signed by the Minister it should be published in the PDF format on the public body’s website as soon as possible after signature.

5. This circular and the associated guidelines should be brought to the attention of all relevant staff.

Mise le meas,

Jim Duffy
Assistant Secretary