

Ref: E105/2/75

10th Jan 2008

Circular 3/2008: Adjustments to Certain Removal Expenses

A Dhuine Uasail

1. I am directed by the Minister for Finance to refer to the allowances provided for under paragraphs 15, 16 and 23 of the removals expenses instructions issued with Circular 6/89. Revised rates of these allowances are set out hereunder. (Previous rates were set out in Circular 37/2005).

Relevant paragraph of instructions:

15 (Incidental Expenses) effective from 1 December 2007: €84.79

16(i) (Miscellaneous Expenses) effective from 1 December 2007:

Category	Officer with no Dependants	Office with 1 or 2 Dependants	Officer with 3 or more Dependants
Officers entitled to Class A or B rates of subsistence	€339.13	€423.91	€508.66
Other Officers	€254.36	€339.13	€423.91

16(ii) (Miscellaneous Expenses) effective from 1 December 2007: €42.39

23. (Lodging Allowances) with effect from 1 December 2007.

Officers eligible for Class A or B rates	First 15 months Next 3 months	€117.43 per week €58.73 per week
Other Officers	First 15 months Next 3 months	€92.94 per week €46.47 per week

2. Any enquiries from Departments should be made to Room 15, Ground Floor, Department of Finance, 73-79 Lower Mount Street, Dublin 2. or by email to travel.policy@finance.gov.ie. **Individual claimants should make enquiries to the Finance or Personnel Units of their own Departments.**

Nicholas Meehan
Assistant Principal

To: All Departments, etc.