



Feidhmeannacht na Seirbhíse Sláinte  
Health Service Executive

Office of the National Director of Human Resources  
Health Service Executive  
Dr. Steevens' Hospital  
Dublin 8

Tel: (01) 635 2319  
Fax: (01) 635 2486  
E-mail: nationalhr@hse.ie

**HSE HR Circular 05/2008**

**To: Each HSE Hospital Network Manager and  
Local Health Office Manager  
Each CEO direct funded Voluntary Hospital/Voluntary Agency  
Assistant National Director, HR**

25<sup>th</sup> July 2008

**Re: SKILL Project – staff development**

Dear Colleague,

I refer to the continued implementation of the staff development initiative – the SKILL Project in the context of the HSE Value for Money Programme 2008, additional control measures communicated June 2008.

Specifically in relation to the SKILL Project I would like to re-iterate that it is financed by way of a discrete training fund approved by the Department of Finance. Therefore, you should ensure that the participation of support staff on SKILL programmes continues at planned levels.

Funding is available from the SKILL Project in respect of costs of replacing participants on these programmes. Where such participants are released for the day(s) of their training programme, they may be temporarily replaced, should this prove necessary, without breaching the provisions of Circular 01/2008 and 16/2008.

Please ensure that this message is communicated to all relevant personnel within your remit/agency, and that any perceived impediments to the success of the SKILL project are addressed.

Yours sincerely,

---

**Sean McGrath**  
National Director of Human Resources

**cc National Director NHO  
cc National Director PCCC  
cc SKILL Project Office**