



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

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HSE HR Circular 27/2008

**To: Each Asst. National Director, HR, HSE Areas
Each Employee Relations Manager, HSE Areas**

13th November 2008

Re: Occupational Guidance Officers

Following the completion of an independent job evaluation it is agreed that Occupational Guidance Officers appointed and paid at clerical/admin Grade (VI) level should be re-graded to Grade (VII) with effect from 1st November 2007.

Section 14 (vii) of Circular 10/71 allows for an employee to enter a higher salary scale on the basis of the nearest point but not below plus two increments. This provision applies to employees who have been at the max of their existing scale for at least three years.

With regard to the arrangements giving effect to this circular it is agreed with IMPACT that an employee on the 2nd LSI of their existing scale may enter the higher scale on the 1st LSI provided they meet the criteria of Section 14(vii) of Circular 10/71.

For all future filling of Occupational Guidance Officer posts it should be noted that post holders will not progress beyond the seventh point of the Grade (VII) scale if they do not hold an appropriate third level qualification in psychology, social work, education/training, vocational rehabilitation and/or special needs.

Funding

Any enquiries regarding funding adjustments in respect of the costs of implementation should be addressed to the Assistant Director of Finance in each of the four HSE administrative areas.

If you have any queries in relation to the content of this circular, you can contact Mr. Brendan Mulligan, HSE – Employers Agency, 63-64 Adelaide Road, Dublin 2.

Yours sincerely,

Sean McGrath
National Director of Human Resources

c.c: Each Asst. National Director, Finance, HSE Areas