



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8

HSE HR Circular 013/2014

23rd July, 2014.

**To: Each Member of Management Team, HSE;
Each Regional Director of Performance & Integration, HSE;
Each Assistant National Director of Human Resources, HSE;
Each Employee Relations Manager, HSE;**

Dear Colleagues,

**DISCIPLINARY PROCEDURE FOR EMPLOYEES OF THE HEALTH SERVICE
EXECUTIVE – JANUARY 2007: AMENDMENT**

As a result of changes to organisational structures within the Health Service Executive, it has been necessary to amend Section 5 of the Disciplinary Procedure for the Health Service Executive – January 2007, with regard to appropriate decision-makers for hearings at Stage IV of the Procedure.

I write to advise you that, with immediate effect, Section 5. Formal Procedure – Serious Misconduct – (iv) Disciplinary Hearing, first paragraph, is amended to read as follows:

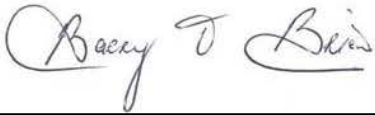
“The decision-maker will be the relevant National Director. The National Director may delegate authority to a manager at a grade that is no lower than Assistant National Director (or equivalent)”.

The above amendment was agreed with the Staff Panel of Trade Unions at the National Joint Council meeting on 15 July 2014.

Queries from HR and Employee Relations staff in relation to this matter should be referred to Employee Relations Advisory and Assurance Services, HSE HR Directorate, 63/64 Adelaide Road, Dublin 2. Tel: 01 6626966; Email: info.t@hse.ie.

Individual employees who have queries in relation to the application of this Circular must contact their local HR/Employee Relations Department.

Yours sincerely



Barry O'Brien
National Director of Human Resources