



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

Oifig an Stiúrthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhíse Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8

HSE HR Circular 010/2015

29th April 2015

To: Each Member of the Directorate and Leadership Team HSE
Each Hospital Group CEO
Each Chief Officer, CHO
Each Assistant National Director, HR
Each Employee Relations Manager
Each CEO Section 38 Agency

From: Ian Tegerdine, Interim National Director of Human Resources

Date: 29th April 2015

Re: Amendment to compliance and reporting dates contained in:

1. HSE HR Circular 028/2014 issued on the 23 December 2014 and
2. Policy on 2015 Certification of Registration of Nurses and Midwives with the Nursing and Midwifery Board of Ireland Policy on 2015 Certification of Registration of Nurses and Midwives with the Nursing and Midwifery Board of Ireland.

Dear Colleagues

Following on from the issues surrounding the retention fee set by the Nursing and Midwifery Board of Ireland and the subsequent resolution of these issues the HSE is amending the date set for completion of the Patient Safety Assurance Certificate (PSAC) and associated reporting dates specified in Circular 028/2014 and the associated *Policy on 2015 Certification of Registration of Nurses and Midwives with the Nursing and Midwifery Board of Ireland*.

http://www.hse.ie/eng/staff/Resources/HR_Circulars/circ2814.pdf

The revised date for submission of the PSAC to the Director of Nursing or relevant manager is now Tuesday, **30th June 2015**.

This amendment is effective from Monday, 27th April 2015

Please bring this policy to the attention of all relevant staff in your area of responsibility.

This document will be available on the HSE Intranet and Website at the following links:

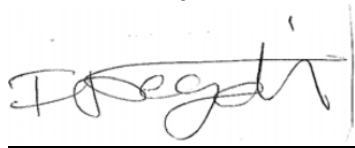
http://www.hse.ie/eng/staff/Resources/HR_Circulars/2015circ.html

http://hsenet.hse.ie/Intranet/Human_Resources/resources/?importUrl=http://localhost:82/eng/staff/Resources/HR_Circulars/2015circ.html

Queries

- Queries in respect of registration with the Nursing and Midwifery Board of Ireland should be directed to the Nursing and Midwifery Board of Ireland, 18/20 Carysfort Avenue, Blackrock, Co. Dublin, telephone 01 266 9777 or e-mail registration@nursingboard.ie
- Queries in respect of HSE nursing and midwifery issues should be directed to Dr. Michael Shannon, Director of Nursing & Midwifery Services & Assistant National Director, Clinical Strategy & Programmes Division, HSE Tel:01 635-2471 or by e-mail michael.shannon@hse.ie
- Any HR queries in respect of this Circular or policy should be directed to Mr. Paddy Duggan, Workforce Planning & Informatics (WPAI), HR Directorate, HSE, Oak House, Millennium Park, Naas, Co. Kildare. 045 880400 or by e-mail to paddy.duggan2@hse.ie

Yours sincerely

A handwritten signature in black ink, appearing to read 'Ian Tegerdine', is written over a horizontal line. The signature is cursive and somewhat stylized.

Ian Tegerdine
Interim National Director of Human Resources