



Feidhmeannacht na Seirbhíse Sláinte
Health Service Executive

,Oifig an Stiúirthóra Náisiúnta, Acmhainní Daonna
Feidhmeannacht na Seirbhísí Sláinte
Ospidéal Dr. Steevens'
Baile Átha Cliath 8

Office of the National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 8

Teil/Tel: (01) 635 2319
Rphost/ E-mail: nationalhr@hse.ie

2nd December 2016

To: Each Member of the Directorate and Leadership Team
Each Chief Officer, CHO
Each CEO, Hospital Group
Each CEO, Section 38 Agency
Each Employee Relations Manager
HR Senior Staff

From: Rosarii Mannion, National Director HR

**Re: HR Circular 17/2016 - Implementation of Department of Health Circular 14/2016 –
New Minimum Wage Resulting in Increase in 1st Point of Trainee Phlebotomist Salary Scale**

Dear Colleagues,

I enclose a copy of Department of Health Circular 14/2016 which sets out the impending increase in the national minimum hourly rate of pay to €9.25 from 1st January 2017 (Statutory Instrument 516 of 2016).

As a result of this, the first point of the Phlebotomist Trainee salary scale, (grade code 3014), will be revised to €17,797 with effect from 1st January 2017.

Please ensure that this Circular is brought to the attention of all relevant staff in your area of responsibility, particularly those working in Payroll.

Queries:

Employees and Managers are invited to address any queries that they may have regarding these arrangements to their local HR Department. Queries from HR Departments should be referred to,

HSE Corporate Employee Relations, HR Directorate, 63-64 Adelaide Road, Dublin 2. Tel: 01 6626966; Email: info.t@hse.ie

Yours sincerely,



Rosarii Mannion
National Director of Human Resources



Circular 14/2016

23rd November 2016

Ms Rosarii Mannion
National Director of Human Resources
Health Service Executive
Dr. Steevens' Hospital
Dublin 2

Re: new minimum wage resulting in increase in 1st Pt of Trainee Phlebotomist salary scale

Dear Rosarii

The Minister of State at the Department of Jobs, Enterprise and Innovation has declared that the national minimum hourly rate of pay for the purposes of the National Minimum Wage Acts 2000 and 2015 shall now be €9.25.

The Statutory Order (516 of 2016) giving effect to this increase comes into operation on 1st January 2017, and a copy is attached for your information.

I understand that the grade of Phlebotomist Trainee (code 3014) is the only grade currently paid an annualised salary below this level. As such, the first point on that salary scale should be adjusted from the 1st of January 2017 to €17,797.

The contents of this circular should be brought to the attention of all relevant HSE and Section 38 agency HR and payroll personnel, and those employed in the grade affected.

Yours sincerely



Lara Hynes
Principal Officer
National HR Unit

S.I. No. 516/2016 - National Minimum Wage Order 2016.

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*Notice of the making of this Statutory Instrument was published in
"Iris Oifigiúil" of 18th October, 2016.*

I, PAT BREEN, Minister of State at the Department of Jobs, Enterprise and Innovation, in exercise of the powers conferred on me by subsection (1) of section 10D (inserted by section 8 of the National Minimum Wage (Low Pay Commission) Act 2015 (No. 22 of 2015)) of the National Minimum Wage Act 2000 (No. 5 of 2000) (as adapted by the Enterprise, Trade and Innovation (Alteration of Name of Department and Title of Minister) Order 2011 (S.I. No. 245 of 2011) and the Jobs, Enterprise and Innovation (Delegation of Ministerial Functions) Order 2016 (S.I. No. 333 of 2016), having received on 15 July 2016, a recommendation made by the Low Pay Commission under subsection (1) of section 10C (inserted by section 7 of the National Minimum Wage (Low Pay Commission) Act 2015) of the National Minimum Wage Act 2000 , having considered the report and having had regard to section 10C of the National Minimum Wage Act 2000 , hereby order as follows:

1. (1) This Order may be cited as the National Minimum Wage Order 2016.

(2) This Order comes into operation on 1 January 2017.

2. It is hereby declared that the national minimum hourly rate of pay for the purposes of the National Minimum Wage Acts 2000 and 2015 shall be €9.25.

L.S.

Given under my hand,

13 October 2016.

PAT BREEN,

Minister of State at the Department of Jobs, Enterprise and Innovation.

EXPLANATORY NOTE

(This note is not part of the Instrument and does not purport to be a legal interpretation).

This Order sets the national minimum hourly rate of pay from 1 January 2017 at €9.25.