

Civil Service Conciliation and Arbitration Scheme

General Council Report 1354

(Meeting/s of 28 July 1999)

Formal agreement of the Review in respect of six allowance claims from FUGE (Supervisory, Higher Duties, Van Driving, Keyholding, Franking, and Machine allowances)

General Council Report No. 1354

Agreement in relation to the revision of various allowances payable to grades represented by FUGE

Meeting of 28 July 1999

1. The claim is for an increase in the rates and revision of the conditions governing various allowances in the nature of pay which are payable to Services Officers and other grades represented by FUGE.
2. The Staff Side said that the allowances had not been reviewed for several years and were now out of line with pay for the grades generally. The Staff Side wanted the allowances revised in the context of the local bargaining provisions of the PCW Agreement.
3. The Official Side did not accept that the allowances fell to be reviewed in the context of the PCW pay agreement but acknowledged that the allowances had not been reviewed for a number of years. It was agreed that discussions would take place outside Council.
4. Following these discussions, agreement was reached on the revised rates of allowances and conditions as set out in the Appendix A. It was also agreed that normal "mark time" arrangements would apply, where necessary, in the calculation of starting pay on promotion for officers holding these allowances when promoted to a higher grade.
5. At a meeting on 28 July 1999, the Council agreed to recommend acceptance of the agreement.
6. This Report accordingly records such agreement.
7. This Report was adopted on 28 July 1999.

Appendix A

Revised rates and conditions of allowances applicable to grades represented by FUGE

1. **Franking Allowance** (General Council Reports No. 1032 and 1194 refer)

(i) £14.50 a week for Services Officers engaged on the duties for 15 hours a week or more, or those designated as having sole responsibility for the franking duties in a particular location.

(ii) £7.25 a week for others engaged on the duties.

2. **Machine Allowance** (General Council Report 988 refers)

(i) £17.00 a week for officers assigned to machine duties.

(ii) The current two tier arrangement will no longer apply.

3. **Switchboard Duties**

(i) £17 a week for officers employed full time or nearly full time on the operation of telephone switchboards.

4. **Keyholder Allowance** (General Council Report 1192 refers)

(i) £14.00 a week for staff who are required to hold keys of official premises on a 24-hour, 7-day basis.

5. **Driving Allowance**

(i) £3.70 per day for staff engaged in driving duties.

(ii) The half day rate will no longer apply.

6. The revised allowances listed above will have effect from 1 March 1999.

7. **Services Officers performing Assistant Head Messenger/Supervisory Duties**

(i) This allowance will be increased to £25.75 with effect from 1 June 1997.

This report was adopted on 28 July 1999