

**Reference No:** E109/117/80;      **Date:** 20/03/85

**20/03/1985 LP:- Starting pay of Executive Officers who are promoted from the Staff Officer grade**

Dear Personnel Officer

Following a claim at General Council, it has been decided that the starting pay of certain Executive Officers, who are promoted from the Staff Officer grade, will be dealt with outside the terms of DPS Circular 34/77.

In cases where, through the application of paragraph 3(1) of DPS Circular 34/77, an Executive Officer, promoted from Staff Officer, would have had to mark time on the Executive Officer scale, the following procedure should be followed: the officer should be assimilated on to the Executive Officer scale at a point equal to his/her existing pay as Staff Officer. He/she should be brought on point, as necessary, in accordance with the usual procedure for bringing an officer who is on an off-scale point onto a scale point on the new scale (i.e. as outlined in paragraph 2(3) of DPS Circular 34/77).

The foregoing arrangement should be applied to cases arising from promotions from 1 September 1980 onwards. Where the promotion occurred before 1 September 1984, the salary point which the officer would have reached by that date, had the revised arrangements been in operation at the time of promotion, should be determined. His/her salary should be then adjusted to the appropriate revised level with effect from 1 September 1984. For promotions arising from 1 September 1984 onwards a similar procedure should be followed but the salary should be adjusted with effect from the actual date of promotion. Other cases which commenced before 1 September 1980 and where the officer was still marking time on the Executive Officer scale on 1 September 1984 should be referred to this Department for consideration.

Yours sincerely  
P. O Donoghue