

Reference No: 109/12/78; **Date:** 11/10/85

11/10/1985 GL:- Extensions of Probation

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Paragraph 4.13 of the White Paper on the Public Service "Serving the Country Better" includes the following:

"Appraisal is particularly important in the case of newly appointed or newly promoted staff. There will be six-monthly appraisals during the probation period and those found unsuitable during that period will not be retained. Extensions of probation will not, in future, be allowed under any circumstances."

A comprehensive Circular and Circular Letter dealing with the subjects of probation and acting appointments is at present being prepared and will be issued in the near future. In the meantime, however, arrangements should be made immediately to ensure that no extensions of probation are allowed in future to officers in your Department. The final decision as to confirmation of appointment or termination of services must, accordingly, be made before the expiry of the normal period of probation or, in the case of officers at present extension of probation, before the expiry of the present extension of probation.

Mise le meas

S Ó Ciosáin
Rúnaí Cúnta
To/Assistant Secretaries in charge of Personnel