

E178/01/01

2 February 2001

TO: ALL PERSONNEL OFFICERS

Claim that leave with pay be granted for pre-adoption visits by Social Workers to prospective adoptive parents

Dear Personnel Officer

At the General Council meeting of 31 January 2001, it was agreed to recommend that the claim that leave with pay be granted for pre-adoption visits by Social Workers to prospective adoptive parents be recorded as agreed.

The basis of the claim was that pregnant staff were allowed such paid time as is necessary to attend ante-natal clinics. In line with the provisions of Circular 35/95 on Maternity Leave, prospective adoptive parents are now entitled to such paid time off from duty as is necessary for attendance at pre-adoption and post-adoption visits by social workers and/or health board officials. **Evidence of appointment or attendance will be required.** The rules governing such absences are as set out in S.I. No. 18 of 1995 (Maternity Protection (Time off for Ante-Natal and Post-Natal Care) Regulations 1995).

Please bring the terms of this letter to the attention of all staff in your Department or Office.

Yours sincerely

Maeve Collins
Assistant Principal